

# Matthew Eriaremien

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## PROCESS ENGINEER WITH PROCUREMENT PORTFOLIO

### Vendor Services | Contract Management | Technical Analyst

Dependable, resourceful and effective professional with over eight years of experience in maintaining accurate, auditable records of procurement activities, contracts, tenders, and agreements. Skilled in cultivating business relationships across multiple functions in diverse industries. Expertise in vendor management, solution implementation, and product quality assurance.

## WORK EXPERIENCE

### Owenico Integrated Resources Limited – Lagos, Nigeria

*December 2020 - Present*

#### Procurement and Logistics Manager

Manage procurement and logistics processes, including contract evaluation and negotiation.

- Efficiently monitor shipment, customs clearance, and delivery timelines by providing accurate documentation.
- Maintain accurate and reliable records of procurement activities, contracts, and tender evaluations.
- Conduct vendor performance evaluations and delivery solutions while maintaining quality standards.
- Provide procurement reports and analysis to management.
- Support audits and maintain an updated vendor database, ensuring cost-saving initiatives on supplies are reported.

### Graleno Nigeria Limited – Port Harcourt, Nigeria

*March 2012 – February 2020*

#### Process Engineer

Improved team performance culture over eight years.

- Prepared drilling fluids reports and post-job debriefings.
- Managed engineering designs, job planning, equipment operations, and maintenance.
- Analyzed laboratory, drill cuttings data in line with local and international standards in the oil and gas industry.
- Coordinated procurement for drilling tools, consumables, and services.
- Collaborated with the drilling team to resolve equipment and facilities complaints promptly.

### Eway Engineering Services – Lagos, Nigeria

*August 2010 – February 2012*

#### Field Engineer

Demonstrated excellent communicational and interpersonal skills to liaise with operators in the control room to ensure efficient plant operations.

- Coordinated field operations and plant maintenance to minimize downtime.
- Managed the startup of pre-quench, quench, weir tank, corrugated plate interceptor (CPI), and emergency shutdown systems.
- Troubleshoot and maintained solids control equipment with a focus on safety and environmental compliance.
- Handled job planning and plant requisition.
- Resolved technical deviations and ensured adherence to company standards.

## **EDUCATION**

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- **Bachelor of Engineering (Chemical Engineering)** – Nnamdi Azikiwe University, Awka, Nigeria  
| *July 2006*
- **Post Graduate Diploma (Business Administration)** – Rivers State University, Nigeria  
| *March 2019*

## **CERTIFICATIONS AND TRAININGS**

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- **McKinsey Forward Program and Professional Networking** | *December 2025*
- **Acquaint Volunteer Training** | *October 2025*

## **RELEVANT SKILLS**

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- Data Driven Decision Making
- Problem Solving
- Time Management
- Leadership.

## **REFERENCES**

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Available upon request